

Agenda

Environment and Licensing Committee

Date: **Tuesday 1 September 2026**

Time: **4.15 pm**

Place: **Council Chamber**

For any further information please contact:

Democratic Services

committees@gedling.gov.uk

0115 901 3844

Environment and Licensing Committee

Membership

Chair Councillor Alison Hunt

Vice-Chair Councillor Marje Paling

Councillor Jim Creamer
Councillor Rachael Ellis
Councillor Andrew Meads
Councillor Julie Najuk
Councillor Sue Pickering
Councillor Alex Scroggie
Councillor Martin Smith
Councillor Ruth Strong
Councillor Clive Towsey-Hinton
Councillor Paul Wilkinson

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Responsibility of Committee:

- 1) All non-executive functions of the Council with regard to:
 - a) Environmental health
 - b) Health and safety at work (other than the exercise of the functions of the Council in the capacity of employer)
 - c) Food hygiene and safety
 - d) Animal health and hygiene
- 2) The determination of applications for licences, approvals, consents, permission or registration or direct regulation of any person or the enforcement of any such licence, approval, consent, permission or regulation with regard to the functions in relation to contaminated land, control of pollution, air quality and noise and statutory nuisance listed in Schedule 1 to the Local Authorities (Functions and Responsibilities) (England) Regulations 2000.

- a) All non-executive functions of the Council with regard to licensing and registration of:
 - 1) Caravan sites
 - 2) Hackney Carriages and Private Hire Vehicles, drivers and operators
 - 3) Entertainments
 - 4) Betting, gaming and lotteries
 - 5) Theatres and cinemas
 - 6) Street trading and markets
 - 7) All other licensing functions listed in Part B of Schedule 1 to the Regulations other than those relating to streets and highways.
- b) Any function relating to contaminated land
- c) The discharge of any function relating to the control of pollution or the management of air quality.
- d) The service of an abatement notice in respect of a statutory nuisance
- e) The passing of a resolution that Schedule 2 to the Noise and Statutory Nuisance Act 1993 should apply in the authority's area.
- f) The inspection of the authority's area to detect any statutory nuisance
- g) The investigation of any complaint as to the existence of a statutory nuisance.

- 1. Power to issue licences authorising the use of land as a caravan site.
- 2. Power to license the use of movable dwellings and camping sites.
- 3. Power to license Hackney Carriages and Private Hire Vehicles.
- 4. Power to license drivers of Hackney Carriages and Private Hire Vehicles.
- 5. Power to grant permits in respect of premises with amusement machines.
- 6. Power to register societies wishing to promote lotteries.
- 7. To consider applications for hazardous substances consent.
- 8. Power to grant permits in respect of premises where amusements with prizes are provided.
- 9. Power to consider and determine applications for public entertainment licences.
- 10. Power to licence sex shops and sex cinemas.
- 11. Power to licence performances of hypnotism.
- 12. Power to licence premises for acupuncture, tattooing, ear piercing and electrolysis.
- 13. Power to licence markets and street trading.
- 14. Power to licence night cafes and take away food shops.
- 15. Power to licence dealers in game and the killing and seeking of game.
- 16. Power to register and licence premises for the preparation of food.
- 17. Power to licence scraps yards.
- 18. Power to licence premises for the breeding of dogs.
- 19. Power to licence pet shops and other establishments where animals are kept or bred for the purposes of carrying on a business.
- 20. Power to licence dangerous wild animals.
- 21. Power to licence knackers' yards.
- 22. Power to licence persons to collect for charitable and other causes.
- 23. Power to approve meat product premises and to approve premises for the production of minced meat or meat preparations.
- 24. Power to approve dairy establishments and egg product establishments.
- 25. Power to issue licences to retail butchers' shops carrying out commercial operations in relation to unwrapped raw meat and selling both raw meat and ready to eat foods.
- 26. To keep a register of food business premises.
- 27. Power to register food business premises.
- 28. Power to issue arena and theatre licences.
- 29. Power to licence zoos.

30. To consider and determine applications for public entertainment licences.
31. The functions of the Council under the following legislation:
 - I. House to House Collections Act 1939 as amended by the Local Government Act 1972;
 - II. Betting, Gaming and Lotteries Act 1963 - 1971 as amended by the Gaming and Lotteries (Amendment) Act 1980.
 - III. Gaming Act, 1968 as amended by the Lotteries and Amusement Act 1976.
32. Power to fix those fees and charges falling within the remit of the Committee.

AGENDA

Page

- 1 **Apologies for Absence and Substitutions.**
- 2 **To approve, as a correct record, the minutes of the meeting held on 4 August 2026.** 7 - 10
- 3 **Declaration of Interests.**
- 4 **Application for Street Trading consent for Arnold Christmas Market 2026** 11 - 25
Report of Director of Place.
- 5 **Any other item which the Chair considers urgent.**
- 6 **Exclusion of the Press and Public.**
To move that under Section 100(A)(4) of the Local Government Act 1972 the public and press be excluded from the meeting during consideration of the ensuing report on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.
- 7 **Change of Circumstances of Hackney Carriage/Private Hire Drivers Licence No. 3619- WM** 27 - 29
Report of Director of Place.

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MINUTES ENVIRONMENT AND LICENSING COMMITTEE

Tuesday 7 July 2026

Councillor Alison Hunt (Chair)

Present: Councillor Marje Paling Councillor Sue Pickering
Councillor Jim Creamer Councillor Alex Scroggie
Councillor Rachael Ellis Councillor Clive Towsey-Hinton
Councillor Andrew Meads Councillor Ruth Strong

Absent: Councillor Julie Najuk, Councillor Martin Smith and Councillor Paul Wilkinson

Officers in Attendance: L Chaplin, B Hopewell, A Hutchinson and C Pitcher

1 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies for absence were received from Councillors Smith and Wilkinson. Councillor Strong attended as substitute.

2 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 02 JUNE 2026

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

3 DECLARATION OF INTERESTS.

None.

4 IMPLEMENTATION OF PRIMATE LICENSING

Consideration was given to a report of the Director of Place, which had been circulated in advance of the Committee, advising Members on:

- 1) the changes in animal welfare (Primate Licences) (England) Regulations 2024; and
- 2) the changes in the procedures for the grant and administration of licences relating to the licensable activities.

The report also sought approval of the proposed fees for the processing and enforcement of licences issued by the Council under the Animal Welfare (Primate Licences) (England) Regulations 2024.

RESOLVED to:

- 1) Note the contents of the report and the procedural changes being made by the Council to administer the new animal activities licensing regime;
- 2) Approve the fees attached at Appendix 1 to the report for the new animal licensing process; and
- 3) Delegate authority to the Director of Place to exercise all functions under Animal Welfare (Primate Licences) (England) Regulations 2024, including authority to appoint named Officers as Inspectors under the Regulations.

5 FEES FOR DANGEROUS WILD ANIMAL LICENSING

Consideration was given to a report of the Director of Place, which had been circulated in advance of the meeting, seeking approval of the proposed fees for the processing and enforcement of licences issued by the Council under the Dangerous Wild Animal Act 1976 (the “Act”).

RESOLVED to:

Approve the fees attached at Appendix 1 to the report for a DWA Licence.

6 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None.

7 EXCLUSION OF THE PRESS AND PUBLIC.

RESOLVED:

That, the Members being satisfied that the public interest in maintaining the exemption outweighs the public interest in disclosing the information that under Section 100(A)(4) of the Local Government Act 1972, the public and press be excluded from the meeting during the consideration of the ensuing reports on the grounds that the report involves the likely disclosure of exempt information as defined in Paragraph 7 of Part 1 of Schedule 12A of the Local Government Act 1972.

8 APPLICATION FOR A ONE YEAR JOINT HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE NW

Consideration was given to a report of the Corporate Director of Place which had been circulated prior to the meeting, regarding an application for a one year joint Hackney Carriage/Private Hire Driver’s Licence for NW.

NW attended the meeting along with their employer and they both addressed the Committee.

In making its decision, the Committee found that there were exceptional mitigating circumstances surrounding the offences which allowed for departure from the Council's approved Policy and Guidelines.

RESOLVED to:

Approve NW's application for a one year Joint Hackney Carriage/Private Hire Driver's Licence.

9

APPLICATION FOR A ONE YEAR JOINT HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE KA

Councillor Scroggie left the meeting.

Consideration was given to a report of the Corporate Director of Place which had been circulated prior to the meeting, regarding an application for a one year joint Hackney Carriage/Private Hire Driver's Licence for KA.

KA attended the meeting along with a family members and he addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

RESOLVED to:

Approve KA's application for a one year Joint Hackney Carriage/Private Hire Driver's Licence.

10

CHANGE OF CIRCUMSTANCES OF HACKNEY CARRIAGE/PRIVATE HIRE DRIVERS LICENCE NO. 3635 - IS

Councillor Scroggie joined the meeting.

Consideration was given to a report of the Director of Place, which had been circulated in advance of the meeting, regarding a change of circumstances following information received about the holder of a Joint Hackney Carriage/ Private Hire Driver's Licence.

IS attended the meeting along with a solicitor and they both addressed the Committee.

In making the decision the Committee applied the Council's approved Policy and Guidelines.

RESOLVED:

To revoke the Hackney Carriage/Private Hire Driver's Licence held by IS, giving IS 21 days to surrender the licence

IS was advised of the right of appeal against the decision of the Committee.

The meeting finished at 6.35 pm

Signed by Chair:
Date:



Report to Environment and Licensing Committee

Subject: Application for Street Trading consent for Arnold Christmas Market 2026

Date: 1st September 2026

Author: Director of Place

Purpose

To consider an application made by Natalee Thomas for a Street Trading Consent for an Arnold Christmas Market to trade in a consent street in Arnold on Friday 20th November 2026 10:00hrs until 19:30hrs and on Saturday 21st November 2026 09:00hrs until 16:00hrs.

Recommendation(s)

That Members:

1. Approve the application (Appendix 1) made by Natalee Thomas for a Street Trading Consent for an Arnold Christmas Market to trade in a consent street in the location on the plan attached to the application (Appendix 2) in Arnold on:

Friday 20th November 2026 10:00hrs until 19:30hrs
Saturday 21st November 2026 09:00hrs until 16:00hrs.

2. To depart from Section 4.1 of the Council's Street Trading Policy (Appendix 3) to allow mobile food businesses to trade under this consent.

1 Background

1.1 Schedule 4 of The Local Government Miscellaneous Provisions Act 1982 gives District Councils the power to designate any street as either

- 'a prohibited street' (all street trading is prohibited);
- 'a licence street' (street trading is prohibited without a licence from the council); or

- 'a consent street' (street trading is prohibited without the consent of the council).

This designation then gives the council the power to control street trading on that street. The Council adopted Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982 on 6th June 1983.

- 1.2 In 2012 the Environment and Licensing Committee approved that the Front Street area of Arnold and portions of the streets that branch off it, be re-designated from a 'prohibited street' to a 'consent street'. This was due to the activities in town centres changing allowing for more markets, fairs and other events to take place whilst balancing the control of such events by the Council by way of a policy to monitor the type of trading and events that take place.

This has allowed for the Arnold town centre to have craft fairs and a Christmas market over the last few years whilst protecting the interests of the Arnold Market traders.

- 1.3 At the meeting held on 1st December 2020 the Environment and Licensing Committee resolved to delegate the approval and refusal of all Street Trading Consent applications to Director level. The exception to this was if any application was made by the Council this would still need to be referred to the Committee for consideration.

The application referred to in this report has been made by the individual involved in the management of the Arnold Market Place (AMP). Although the Council has not made the application directly the proposed Christmas Market is being arranged in conjunction with the Council's Arnold Christmas light switch on event and is being supported by the Council. As such in the interests of openness and transparency it is considered appropriate to refer the matter to Committee for Members consideration.

- 1.4 As part of this year's event the applicant has indicated on the application form that some of the stallholders will include mobile food stalls. Section 4.1 of the Council's Street Trading Policy states:

The Council will not grant consent to trade from a stationary van, cart, barrow or other vehicle.

2 Proposal

- 2.1 That Members consider for approval the application (Appendix 1) made by Natalee Thomas for a Street Trading consent in the locations on the plan attached to the application (Appendix 2) in Arnold on Friday 21st November 2025 10:00hrs until 19:30hrs and on Saturday 21st November 09:00hrs until 16:00hrs.
- 2.2 That Members consider departing from Section 4.1 of the Policy (Appendix 3) to allow mobile food businesses to trade during the times of this

consent.

3 Alternative Options

- 3.1 To refuse the application which would result in the Christmas Market not taking place during the light switch on Friday, or on the Saturday after the light switch on, which would potentially have a detrimental effect on this community event.
- 3.2 Members could attach conditions to the grant of consent. However, the application clearly specifies the location of the stalls, and no obstruction or nuisance is anticipated. Therefore, it is considered that no additional conditions are necessary.
- 3.3 Member could decline to depart from Section 4.1 of the Policy (Appendix 3) but this would result in any mobile food businesses not being able to trade during this event under this consent.

4 Financial Implications

- 4.1 None

5 Legal Implications

- 5.1 As set out above, the Council adopted the provisions of Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982. The Council has the legal discretion to grant or refuse consent. It must act fairly and consistently with its published policy. This application is not made by the Council, but it is noted that this is collaborative working with the Council and as such the application has been presented to Committee.
- 5.2 If Members approve the application and consent is given the consent will remain in place for the time and dates specified. Consent may be revoked at any time. There is no statutory right of appeal for removal of consent or refusal to grant consent, but procedural fairness should be observed.

6 Equalities Implications

- 6.1 None

7 Carbon Reduction/Environmental Sustainability Implications

- 7.1 None

8 Appendices

- 8.1 Appendix 1 – Application made by Natalee Thomas for Street Trading consent.

Appendix 2 – Site plans provided by the applicant.

Appendix 3 – General Street Trading Policy

Appendix 4 – Plan of the Street Trading Consent area

9 Background Papers

9.1 None

Application for a Street Trading Consent

Local Government (Miscellaneous Provisions) Act 1982

Full name	Mr/Mrs/Miss/Ms Ms Natalee Thomas.....
Full address	 Post code...
Telephone number	
Email address	
Description of stall and number of stalls	Up to 7 on Friday and Saturday stalls in 3x3 and 2x2 gazebos including mobile food stalls
Description of goods being traded	A variety of traders selling, food, jewellery, house hold items, skincare, clothing, handmade items and crafts.
Have you ever had a Street Trading Licence or Consent revoked before – please give details	...No
Please detail the dates and times you would like to trade under a Consent	Friday 20 th November 2026 10am until 7:30pm, 9am – 4pm Saturday 21 st
Checklist (please tick)	 I enclose a plan showing the location I intend the trade from Y ☐ I enclose the correct fee ☐

Stall Locations

The stalls in black are not to scale but give an visual illustration of the stall locations



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Street Trading Policy

1. Purpose of the Policy Statement

This statement sets out the Council's policy framework for the management of street trading in Arnold Town Centre. The purpose of the Policy is to ensure a high quality street trading provision in the Centres, allowing for markets and fairs to contribute to a thriving shopping environment.

2. Background/Definition of Street Trading

The Council adopted Schedule 4 of the Local Government (Miscellaneous Provisions) Act 1982 on 6th June 1983. This entitles the Council to manage street trading in its area by designating streets as 'consent streets', 'license streets' or 'prohibited streets'.

'Street Trading' is defined in the Schedule as 'the selling or exposing or offering for sale any article (including a living thing) in a street'. A 'street' includes any road, footway or other area to which the public have access without payment.

3. Application Procedure

Applications must be received by the Council's Licensing Section no less than fourteen days prior to the proposed date of the consent coming into effect.

The application must be accompanied by the appropriate fee and a plan showing the exact location at which the applicant wishes to trade. All plans should be 1:1250 scale and should show all residential and commercial premises within a 100m radius of the proposed site.

Upon receipt of an application, the Council will consider each application on its merits taking account of the General Policy provisions and objectives.

4. Policy on Street Trading

In order to fit within the council's aims around the promotion of vibrant town centres, this policy is defined by a clear set of principles:

- 4.1.** The Council will not grant consent to trade from a stationary van, cart, barrow or other vehicle.

In addition, consent will not be given to the following trades:

- a) Obscene or undesirable publications or articles.

- b) Goods or articles manufactured on the stall (except for small scale arts and crafts).
- c) Any goods with alcoholic content.
- d) Goods or articles deemed not to comply with appropriate Environmental Health or Trading Standards legislation.
- e) Any live animals.
- f) Any trade which is likely to cause a nuisance to residents or to give rise to, or encourage, public disorder.

However, this list is not exhaustive

4.2. The Council will only grant consent for street trading that supports events to boost trade in the town/district centres.

4.3. The Council does not have any fixed street trading locations or specific number limitations within those areas designated as consent streets. However, applications will only be granted where it is considered that the trader will add to existing amenities and be of benefit to the residents of and visitors to Gedling borough. It is unlikely that applications for locations close to existing street traders or where they could obstruct busy pedestrian routes or access to or from nearby premises will be granted. Also, where there are waiting and loading restrictions in place, appropriate waivers or consents to use that location must be obtained where necessary.

5. All applications must meet all the following objectives:

- a) To support the local economy, businesses and retailers by increasing footfall within the centres.
- b) To attract new visitors, residents and shoppers to the centres.
- c) To create a welcoming atmosphere for visitors, residents and shoppers.
- d) To provide an opportunity to trade for local businesses.
- e) To complement existing retailers and businesses within the centres.
- f) To provide a diverse and alternative offer of products to residents, visitors and shoppers.
- g) To build a programme of successful town centre events to support local traders.

6. The council will not grant permission for any trader to operate for any more than 16 days within a calendar year.

7. Standard Conditions

The following conditions will be attached to all consents issued by Gedling Borough Council:

- The consent holder shall be in possession of current public liability insurance with a minimum level of £5 million pounds.
- The consent holder shall only trade from the stall at the location approved in writing by the Council. The stall shall not be altered, adapted or replaced without the prior written consent of the Council.
- It is the responsibility of the consent holder to satisfy all fees and requirements to do with Nottingham City Council's Market Charter rules and must be able to produce evidence on request. For more information on whether your event would be subject to any fees, please visit the Nottingham City Council website - <http://www.nottinghamcity.gov.uk/index.aspx?articleid=15134>
- The consent holder shall maintain the stall in a clean state and in good repair and condition.
- The consent holder shall only trade from the authorised stall and shall not place any additional stalls, free standing signs or storage boxes upon the public highway.
- No waste material shall be discharged onto the highway or any other property, and must be taken away and disposed of in the proper manner.
- The consent holder shall conduct his business in such a manner as to ensure that he/she does not:-
 - cause a nuisance or danger to users of the street;
 - cause an obstruction to other vehicles or pedestrians or users of the street; or
 - prohibit access for loading or unloading.
- The consent holder shall take adequate precautions to prevent the risk of an outbreak of fire at his/her stall. Where a power source or heating appliance is present, e.g. a generator or bottled gas container, a suitable fire extinguisher must be provided.
- The consent holder shall display the street trading consent permit issued by the Council at all times whilst trading.
- When requested to do so by an authorised officer of the Council or Police officer, the consent holder shall produce the consent for inspection.
- The consent is not transferable and is personal to the consent holder.
- The street trading consent does not imply or give any other permission, consent or authorisation to trade in any other products other than those previously granted on application or renewal.
- The consent holder shall immediately notify the Council of any change to his/her name or address.
- The consent holder should not fail, without reasonable cause, to trade at the location for which consent has been given at all times authorised by the consent.
- The stall holder will remove the stall without undue delay upon the request of a Police Officer or Council Officer.

Failure to comply with any of these conditions may result in the revocation of the consent to trade.

8. Fees and Charges

No fee

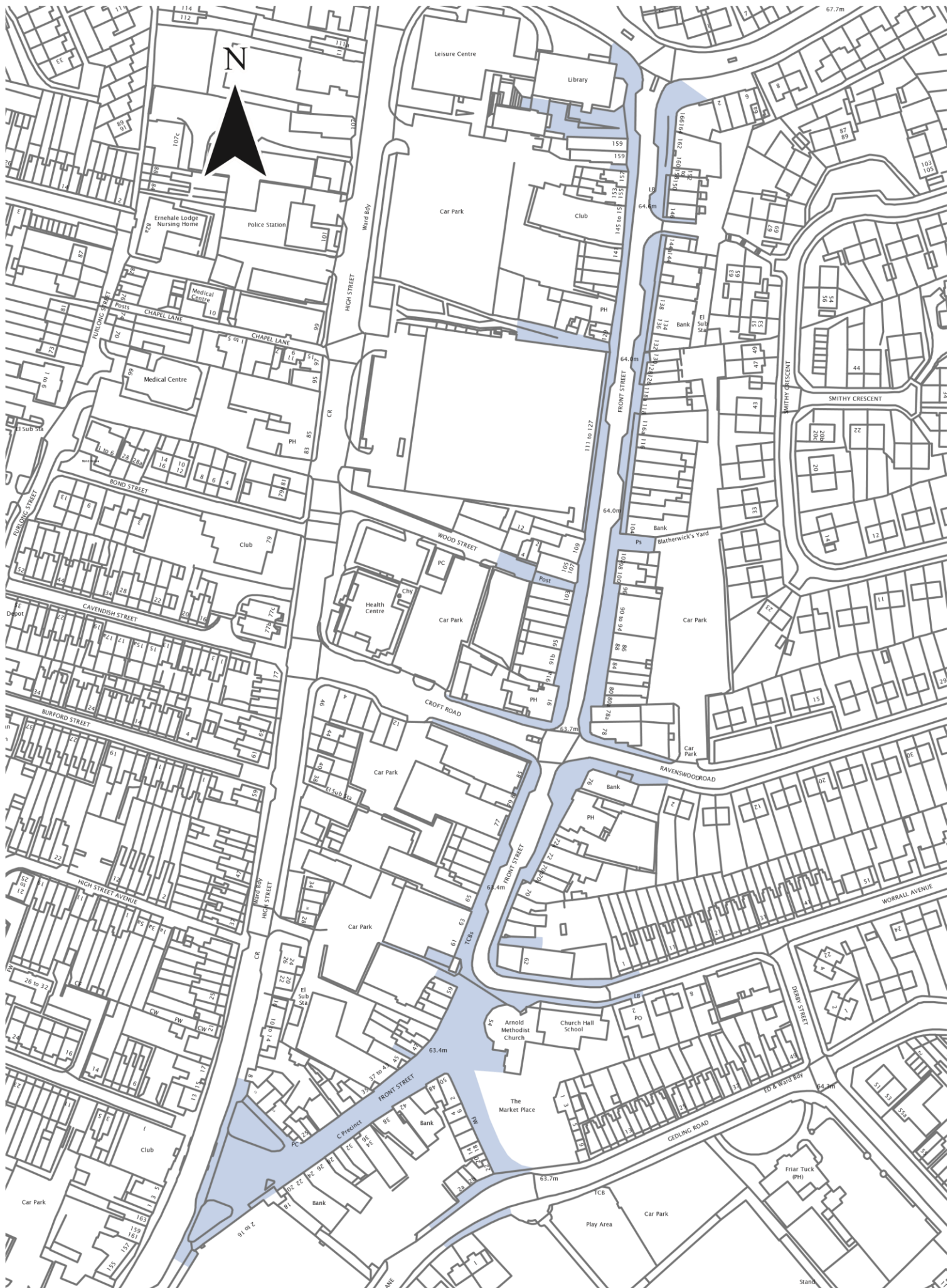
9. Enforcement and Monitoring

Stalls may be inspected by authorised officers of the Council and officers from Nottinghamshire Police during hours of operation. Any non-compliance with statutory requirements or conditions of consent will be investigated with a view to taking appropriate remedial action and will also be taken into account upon receipt of an application to renew or modify consent to trade.

List of streets (or part streets) covered by the Street Trading Policy

Front Street
Wood Street
Blatherwicks Yard
Croft Road
Ravenswood Road
Worrall Avenue
Market Place
Hallams Lane
Eagle Square

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By virtue of paragraph(s) 7 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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